

## AUDIT COMMITTEE WORK PROGRAMME 2023/2024

DATE OF MEETING	TITLE	TYPE OF REPORT	LEAD OFFICER	OBJECTIVES AND DESIRED OUTCOMES
21 June 2023	Appointment of Vice Chair for the Municipal Year 2023/2024			To appoint a Vice Chair for the Municipal Year 2023/2024.
21 June 2023	Strategic External Audit Plan for the following financial year	Annual	External Auditors	External Auditors to present strategic external audit plan – TBC following closure of 2019/20 audit.
21 June 2023	External Auditors Report (ISA260) for 2019/20	Annual	External Auditors	To be confirmed.
21 June 2023	Statement of Accounts for 2019/20	Annual	C Holland	To be confirmed.
21 June 2023	Annual Governance Statement 2019/20	Annual	G Greaves	To be confirmed.
21 June 2023	Corporate Risk Register Update (April 2023)	Update	G Greaves	
21 June 2023	Year End Internal Audit Progress and Follow Up Report	Year End	F Haywood	
21 June 2023	Year End Internal Audit Opinion	Year End	F Haywood	

DATE MEETING	OF	TITLE	TYPE REPORT	OF	LEAD OFFICER	OBJECTIVES AND DESIRED OUTCOMES
21 June 2023		Annual Fraud Progress Update 2022/2023	Annual		J Hay	
21 June 2023		Annual Certification Report - Housing Benefit Subsidy Claim for previous financial year	Annual		J Stanton	To receive the annual report covering the previous financial year
21 June 2023		Cabinet Forward Decisions List				To identify any items to be considered by the Audit Committee.
21 June 2023		Work Programme 2023/2024				To identify any items for the work programme.
<b>TRAINING SESSION TO WHICH ALL MEMBERS ARE INVITED TO ATTEND ALL AUDIT COMMITTEE MEMBERS SHOULD ATTEND</b>						
6 July 2023 2 pm on Zoom		Draft Statement of Accounts 2022/2023				
7 August 2023		DRAFT Statement of Accounts 2022/2023			M Drewery/ C Holland	Training session to be delivered prior to meeting.
7 August 2023		Period 3 Monitoring Report 2023/24	Monitoring		C Holland	
7 August 2023		Cabinet Forward Decisions List				To identify any items to be considered by the Audit Committee.

DATE OF MEETING	TITLE	TYPE OF REPORT	LEAD OFFICER	OBJECTIVES AND DESIRED OUTCOMES
7 August 2023	Work Programme 2023/2024			To identify any items for the work programme.
18 September 2023	Latest Budget Monitoring Report 2023/24		C Holland	
18 September 2023	Cabinet Forward Decisions List			To identify any items to be considered by the Audit Committee.
18 September 2023	Work Programme 2023/2024			To identify any items for the work programme.
27 November 2023	2023/24 Fraud and Error Half Year Progress Report	Half Year Progress Report	J Hay	
27 November 2023	Corporate Risk Register Update (August 2023)	Update	G Greaves	
27 November 2023	Latest Budget Monitoring Report 2023/24	Monitoring	C Holland	
27 November 2023	Mid-Year Treasury Report 2023/24		C Holland	
27 November 2023	Cabinet Forward Decisions List			To identify any items to be considered by the Audit Committee.

DATE OF MEETING	TITLE	TYPE OF REPORT	LEAD OFFICER	OBJECTIVES AND DESIRED OUTCOMES
27 November 2023	Work Programme 2023/2024			To identify any items for the work programme.
15 January 2024	Latest Budget Monitoring Report 2023/24	Monitoring	C Holland	
15 January 2024	Cabinet Forward Decisions List			To identify any items to be considered by the Audit Committee.
15 January 2024	Work Programme 2023/2024			To identify any items for the work programme.
11 March 2024	Corporate Risk Register Update (December 2023)	Update	G Greaves	
11 March 2024	Cabinet Forward Decisions List			To identify any items to be considered by the Audit Committee.
11 March 2024	Work Programme 2023/2024			

### **Potential Future Training Sessions**

Audit Committee – Potential changes for the new Administration 2023 and process improvement

Annual Governance Statement 2022

Reserves

## **Potential Future Agenda Items**

Other External Audit Reports and training to be added once plan/timetable received from Ernst Young

Understand risks relating to major projects.

Identifying an effective way to reach the crux of the issue/resolution in the audit Committee.

Scope to look at process/criteria Business Plans where external third parties were involved to eliminate the risks and ensure a standardised process that would be followed through.

Audit the process of the Member Major Projects Board/risk registers.

Gantt chart of the internal audit 2020/21.